

Pennsylvania Society for Respiratory Care – Board of Directors

Meeting Minutes – Q1 Q2 Q3 Q4

Date: September 12, 2025

Location: Virtual Conference Call

Call to Order – Eileen Censullo

The meeting was called to order at 9:06 am by President Eileen Censullo

Roll Call: Dr. Myava Clark

PSRC BOD Attendees

President	Eileen Censullo	Present
President-Elect	Jerin Juby	Present
Vice President	Hernan Alvarado	Present
Treasurer	Tony Ruppert	Present
Secretary	Myava Clark	Present
Senior Delegate	Gail Varcelotti	Present
Junior Delegate	Jefferson Mixell	Present
District Director-East	Melissa Ash	Present
District Director-East Elect	Stephen Biehl	Present
District Director-Central	Sheila Merrill	Absent (proxy was given to Tom Monahan)
District Director-Central Elect	Ryan Christensen	Present
District Director-West	Tom Monahan	Present
DAL-Neonatal-Pediatrics	Jenn Mahone	Present
DAL-Acute Care	Brad Rogers	Absent (proxy was given to Jerin Juby proxy)
DAL-Management	Anoop George	Present (proxy was given to Melissa Ash after 12:00 PM)
Director of Operations	Linda Cornman	Present
Audit Committee	Tony Ruppert	Present
Awards Committee	Hernan Alvarado	Present
Budget Committee	Tony Ruppert	Present
By-laws Committee	Gail Varcelotti	Present
Education Committee	Christine Gluvna	Present (proxy was given to Ryan Christianson after 12:00 PM)
Election Committee	Myava Clark	Present
Investment Committee	Tony Ruppert	Present

Judicial Committee	Jerin Juby	Present
Leadership Committee (LARS)	Sheila Merrill	Absent
Legislative Committee	Jefferson Mixell	Present
Medical Advisor	Jessica Boehmler, MD	Excused Absence
Membership Committee	Brad Rogers	Absent
Public Relations	Brad Rogers	Absent
Research-PRRC Committee	Ann Donnelly	Present
Sputum Bowl	Melissa Ash	Present
Student		
Guest	Natalie Cook	Present
Guest	Angie Armbrust	Present
Guest	Arin Whedbee	Present

BOD Quorum: was confirmed by Secretary Myava Clark

President Censullo reminded everyone to update the Officiary and notify Dr Clark of any changes when they are made.

Approval of 6-6-2025 Q2 Meeting Minutes:

Dr. Clark addressed the additional changes after the 1st draft of the meeting minutes sent out. These amended areas were discussed by the secretary.

Ms. Censullo mentioned that the yellow highlighted items in the meeting minutes are items added to the action items list available in the Google Share Files for reviewing and additional updating.

Motion to approve 2nd Quarter 6/6/2025 BOD Meeting Minutes as amended: Mr. Tom Monahan

Second: Mr. Hernan Alvarado

Discussion summary: No additional discussion was required.

Vote carried. NAY 0 ABSTAIN 0

Approval of 9/12/2025 Agenda:

Ms. Censullo requested to add Mr. Arin Whedbee from CLASP to the agenda to provide a 15-minute presentation.

Motion to approve the presented agenda for 9/12/2025: Ms. Melissa Ash

Second: Dr. Jerin Juby

Discussion summary: Yes, discussed the goal of CLASP and potential interest to the PSRC.

Vote carried.

NAY 0 ABSTAIN 0

Update of PSRC Officiary/Conflict of Interest Forms There were no updates noted on review of the officary and forms post meeting.

Approval of Phone/Email/Executive Committee Votes held during 3rd Quarter.

E-VOTES:

Evotec requested on July 13, 2025, for the PSRC Delegates to support or not support the AARC HOD Resolutions that were presented at the summer HOD meeting held on July 14-15

(see attached resolutions attached for full descriptions documents received by the BOD voting members)

Total of 12 BOD members returned votes regarding support or non-support.

Assigned HOD # and Topic of the Resolution	Aye	Nay	Abstain
HOD Disaster Relief Committee fundraising.	11	1	0
Strategic Partnership to Advance School-Based Asthma Care.	12	0	0
Enhance the language in the AARC Program Committee's and RESPIRATORY CARE OPEN FORUM rejection emails to incorporate available resources from the AARC that better align with the goal to "unite, support, elevate, and advance the respiratory care profession now and into the future."	11	0	1
AARC award new professional membership for two years to the first-place winners of the College/University level HOSA International Respiratory Therapy Health Professions Event after they have graduated from a CoARC accredited Respiratory Care Program.	11	1	0
AARC award free student membership to the first place High School HOSA International Respiratory Therapy Health Professions Event winner during their enrollment in a CoARC accredited Respiratory Care Program.	11	0	0

Guest Speakers

McNees Group - Natalie Cook and Angie Armbrust: Ms. Armbrust stated many things are going on with the transit funding issue, but legislation is making progress with the budget. The House appropriations committee met this week and positioned a Bill that will be the vehicle for the final budget bill.

McNees group met with Republican Rep Sherin on the Professional licensure committee, and they are working on meeting with Democratic Rep Malagari. Ms. Cook and Ms. Armbrust met with Republican and Democratic Executive Directors of the Professional Licensure Committee. Ms. Armbrust shared the National RCIC Toolkit information so that the committee members could start reviewing the information.

McNees also attended Legislative Committee meetings and are engaged in the topics. Natalie Cook has been working to schedule time with Rep. Bridget M. Kosierowski regarding her bill addressing the nursing shortage so to present the correlated shortage of respiratory therapists in the state. It has

been difficult to find a date, but a meeting time on September 23 in Harrisburg may be available and Jefferson Mixell may attend or someone else from the PSRC.

Additional discussion with the McNees group included the fact the State Medical Board and Osteopathic Board will have the rotating seat will be open in 2028. Question asked was which profession is next in the rotation. **This will be investigated and provided at the next meeting. (President Censullo?)**

CLASP presentation - Arin Whedbee, Guest: CLASP is a venture-backed, mission-driven fintech with headquarters in Boston, MA. They are working to find the way employers attract and retain critical talent in hard-to-hire fields—while simultaneously tackling the student debt crisis.. He used the analogy of being like the ROTC for healthcare. A healthcare employer connects with students while they are still in school and they offer up to a \$30,000 student loan repayment for a 3-year commitment. If a student does not remain for the full three years, they do not need to pay back the money that they received. The student just would not receive the rest of the loan repayment money.

Mr. Whedbee's role is to connect with students and educate them about the opportunities exist. CLASP dollars go towards the highest interest loan. This is a loan given to students to pay off other student debt. If the student leaves the institution, then they would need to repay the CLASP loan which could be at a higher interest rate. The BOD agreed that a partnership opportunity between the PSRC and CLAP is currently not in our interest or mission.

Director of Operations Report: Ms. Linda Cornman stated that there are three Webinars since the last meeting: the scheduled August, PRRC Journal Club, Neo/Peds Specialty, and the Central Conference was also held on June 26th. The Neo/Peds Webinar was a success considering the cost of the minimal cost to registration. The money from the Neo/Peds Webinar came from AARC members who were not specialty members and non AARC members, but committee members were free. Ms. Cornman's greatest concern was the decrease in membership. Membership decreased from 2879 in January to 2611 in August. She is willing to work with Membership to improve the numbers. Ms. Cornman is working with the PRRC and the Legislative Committees to improve their websites. She is also working with Dr. Juby and Ms. Gluvna on their 1 day and ½ day seminars that are approaching. Ms. Cornman and Ms. Varcelotti are working to complete a Conference Spreadsheet to manage Attendees, Speakers, Income, and Exhibitors. Mr. Ruppert asked to see the membership numbers from previous years to see if there is a trend. **Ms. Cornman will look at previous year's meeting minutes as available to see what the numbers were and distribute them to the Executive BOD prior to December 12, 2025, 4th Q BOD meeting.**

PSRC BOD Officers Reports

President: Ms. Censullo reminded each BOD member to report on the highlights only verbally from their activity this past quarter. Since each BOD member received and was required to have read each report before the 3rd Quarter meeting, this process will allow for a more timely and efficient meeting.

Vice President Elect: Dr. Jerin Juby verbally reported his activity with the 9/22-23/2025 Eastern Conference planning. Dr. Juby mentioned, at this point, there are no speakers scheduled for the Abington Conference and this event may need to be postponed or canceled. President Censullo mentioned to Dr Juby she had completed the majority of the 2026 calendar for Dr. Juby to expand upon.

Vice President: Mr. Hernan Alvarado participated in solidifying the Eastern Conference. He verbally noted there are about 200 registrants, including exhibitors. Volunteers have been scheduled to arrive

on Sunday, September 21 to set up for the conference but more volunteers are needed for the days of the conference. Several BOD members said they would do different jobs during the conference.

Treasurer's Report: Tony Ruppert has switched to QuickBooks online rather than the Desktop, which had an expense of \$1,000 per year. Mr. Ruppert has set up using Text Soup to obtain QuickBooks online for \$80 per year, which will prove an estimated savings of \$900. Mr. Ruppert stated he is still learning the system, and it will help make the treasury business much easier.

Secretary Report: Dr. Myava Clark reviewed and submitted her quarterly reports in addition to attending required meetings. Dr. Clark reported she has been corresponding and sending documents as needed or requested via email. All E-votes were managed according to the dates required.

Delegates Report: Ms. Gail Varcelotti and Mr. Jefferson Mixell attended the 2025 Summer HOD Meeting in Ft. Lauderdale, FL on July 15-16 which followed the AARC Summer Forum. Ms. Varcelotti will provide the "HOD summary and drafted minutes" once they arrive. Once received, she will send notice of placing them into PSRC Delegate share file.

Both Ms. Varcelotti and Mr. Mixell continue to serve on several HOD committees. Ms. Varcelotti stated Mr. Mixell's name has been placed in nomination for a position on the Bylaws committee. The ballot will be voted upon by the HOD members and results should appear mid-October by the HOD. There were two West Chester University students at the meeting who represented the PSRC. Mr. Mixell and Ms. Varcelotti will extend will an invitation to attend the December BOD meeting.

District Director East - Ms. Melissa Ash verbally reported she had been helping and will be moderating at the East Conference. In addition, Ms. Ash is working on the student conference/Sputum Bowl which is hopefully occurring in Spring 2026. She is communicating with Jimmy Keith from Delaware about potential to include students from two Delaware schools in the PSRC Student Sputum Bowl. Ms. Ash has discussed with Lauren Diduch to see if the Community College of Philadelphia will host next year's sputum bowl. Ms. Ash also discussed potential ways to have both East and West Sputum Bowl winner the AARC competition in 2026.

District Director Central- Written Report received, District Director Sheila Merrill was absent (excused). Discussed the Central Conference, chaired by Christine Gluvna, and the success was noted with an unexpected number of exhibits and complimentary reviews and comments from reps and attendees.

District Director West- Mr. Tom Monahan has attended several Taco Tuesdays as possible. He will attend AARC Fly-In being held September 15-17 with Jefferson Mixell.. Ms. Varcelotti and Mr. Monahan discussed the plans for the West Conference planned for April 15-16, 2026. The conference should be solidified by the end of 2025 to allow RTs enough time to plan their work schedules. RC Programs have received notice of the dates and Mr. Monahan is trying to figure out how to get more attendees for 2026.

Director-At-Large Neonatal/Pediatrics- Ms. Jenn Mahone is a member of PSRC Eastern Conference Planning Team. She planned and moderated the Neo/Peds Webinar held on Friday, August 22nd. An email was sent to all members and specifically to the neo/peds section respiratory therapists inviting them to the webinar. It was a well-attended webinar that raised additional revenue for the PSRC.

Director-At-Large Acute Care- Mr. W. Brad Rogers was absent (excused) but reported progress of his assigned charges and developing a Webinar for the Acute Care section for 2025.

Director-At-Large Management- Mr. Anoop George is working with the East Conference. He will be there on Sunday, September 21, 2025, to help. Mr. George along with others have been able to get

35 Exhibitors and about 200 registrants in total. Mr. George has been attending the LARS meetings as frequently as possible and secured a speaker for the LARS Webinar. He did reach out to neighboring managers and their staff is not interested in in person conferences because Webinars satisfy the live CEU requirements. At this time, Mr. George will stay on as Co-chair to assist with LARS in 2026.

Committee Reports - * denotes a PSRC Standing committee

Audit*- Mr. Tony Ruppert reported that the audit was completed and found no errors with QuickBooks online.

Mr. Hernan Alvarado reported the 2024 Awards were presented the following at conferences in the West, Central, and East PSRC Districts.

- Lifetime Achievement: Kimberly Wiles, BSRT, RRT, CPFT, FAARC
- Leadership Practitioner of the Year: Jefferson Mixell, MBA, RRT, RRT-ACCS
- Future Leader Practitioner of the Year: Caroline Stoch, BS, RRT
- Education Practitioner of the Year: Christine Gluvna, MS, RRT, RRT-ACCS
- Research Practitioner of the Year: Natalie Napolitano, PhD, RRT, RRT-NPS, FAARC
- Clinical Practitioner of the Year: Richard Broman, BS, RRT
- 2024 Department of the Year: Tower Health – Reading Hospital - Apex Level from the PSRC

Dr. Juby is building on a rubric for the specialty practitioner award. Once it is completed, he will send it through email to the committee to view.

Budget* - Mr. Tony Ruppert presented the 2025 YTD budget. As of the 3rd quarter, a downward trend is noted currently noting a \$30,000 deficit in conference revenues. Discussed the conferences and the expense and revenues for West and Central Districts needing to be completed and discussion about the East Conference (9/21/2025), not originally planned in the 2025 budget preparation has unfortunately not showing expected attendee registrations although they are seeing a surge in exhibitors. Gail Varcelotti noted the biggest issue in East is the use of a hotel and we are dealing with greater expenses in food and the gratuity of 26%. There may be a loss for that conference in Q 4.

A one-hour webinar (not originally budgeted) was created by the Peds-Neo Specialty Director at Large (Jenn Mahone) in August, this event brought in additional 3rd Q additional revenue. And looking ahead the 4th Quarter Thomas Jefferson Hospital's 1 Day Conference being held 10/21/25 along the Abington Fall (4 CRCE scheduled in November) and the PSRC Erie (4 CRCE 10/10/2025) events historically have had successful income.

Currently the Budget for 2026 is not completed. Discussion included the issues in income and where unexpected expenses have hampered the ability to finish the proposed budget. Mr. Ruppert has requested all BOD members to seek potential income opportunities versus what expenses are noted for 2026. The President and the BOD decided it to table the presentation of the 2026 budget and continued discussion will occur until a final budget can be presented.

Bylaws* – Ms. Varcelotti reported the PSRC Bylaws are not due to the AARC until 2026. The AARC Bylaws passed, and they will be sent to the AARC BOD and HOD to be formally approved. After which, the Bylaws will be sent for approval by the AARC membership. At that time, the 2026 PSRC Bylaws committee will review the AARC Bylaws updates and changes and update the current PSRC Bylaws.

Education - Christine Gluvna reported that the Education Committee planned meeting will be held on September 17th. The virtual meeting includes Tom Smalling from CoARC and Lori Tinkler from the NBRC. They will be giving Agency and CoARC updates concerning the newly revised exam and any changes in accreditation.

Elections/ Nominations* - Mr. Hernan Alvarado reported the ballot as approved on June 6, 2025, a 2nd Quarter PSRC Meeting was sent to the PSRC membership on June 30, 2025. The election was closed on August 15, 2025. Mr. Alvarado presented the following results of the annual 2026 BOD election:

- **2026 Vice President:** Christine Gluvna
- **2026 Treasurer-Elect:** Tony Ruppert
 - Discussion: Clarity of the position and continuation by Mr. Ruppert for one more term. All agreed nominations will be required for the 2027 ballot to fill the Treasurer elect position as Mr Ruppert will no longer be eligible according to the maximum term in the Bylaws.
- **2026 Director at Large (DAL) – Acute Adult Care:**
 - No candidate was placed on the ballot as the individual nominated did not follow through on requirements noted in 2nd Quarter PSRC BOD meeting.
 - Discussed the need to appoint someone as DAL for Acute Adult Care. Suggestions included the candidates that were written in on the ballot. Tony Ruppert and Linda Cornman are contacting the individual who had two votes and Eileen will check with Melissa Ash – both must be verified members of the specialty section before the President can appoint.
- **2026 Director at Large (DAL) Neonatal/Pediatrics:** Kelley Clark
- **2026 Director at Large (DAL) Management:** Jackie Oravec

In accordance with the PSRC bylaws, all candidates for election will be notified of the election results within seven (7) days of the 3rd Quarter BOD meeting.

Investment* - Tony Ruppert reviewed and discussed notes from the report. Committee members: Tony Ruppert, Jason Lake Lincke, Brad Rogers, and Linda Cornman.

Judicial - Dr. Juby - did not have any additional updates outside of his submitted written report.

Leadership LARS- Mr. Monahan reported that all plans and speakers are completed for this year. They are working to secure the dates and speakers for the 2026 calendar. Ms. Cornman asked about a poll (was previously discussed) to see what the best time and date would be for the 2026 meetings. Mr Monahan said Jonnie Korniko from COPD Foundation will be managing the poll. Also, a new member of the group is Kira Berquist from UPMC has joined committee.

Legislative - Mr. Jefferson Mixell reported the committee has been meeting monthly after LARS meetings. They have ten meetings scheduled with congressional representatives from Pennsylvania during the AARC Fly-In to be held on September 15-17 in Washington, DC. Mr Mixell mentioned compact licensure is gaining momentum with bipartisan support, student licensure and APRT remain exploratory projects requiring additional groundwork. Surveys and workforce data collection are progressing, which will provide critical evidence to support future initiatives. There is a promising possible legislative initiative with Rep. Bridget M. Kosierowski for workforce development that could mirror a nursing bill that provides tuition forgiveness. A proclamation request from the Governor to recognize RC Week was submitted and McNees is working on a resolution for the same. McNees group have secured a Republican sponsor but they still trying to meet with a Democratic sponsor. Unofficially it has been stated the dem will sponsor Mellissa Thornborough sent a letter to the potential Democratic sponsor to reiterate the importance.

Membership – Brad Rogers was excused, written report was received and noted “in progress” for all charges.

Public Relations - Brad Rogers was excused, written report was received and noted “in progress” for all charges.

Research PRRC – Cheryl Dominik, Linda Cornman, Amanda Nickel, Ann Donnelly, and Phillip Stark have been meeting to update/overhaul the PRRC portion of the PSRC Website. Collaborated with several RT Program Directors to discuss the research educational needs of their programs. Working on 5 different research education presentations/activities for students or anyone else who may be interested in learning more about research.

Sputum Bowl – Ms. Melissa Ash emailed a survey out after the conference and discussed the feedback for planning next year. The PSRC is in NEED new buzzers (see Old Business). Ms. Ash would like volunteers to help her plan this again next year! Ms. Ash will include a statement that if a student does not attend the AARC Conference, they will need to refund the money. The students will sign an agreement that they will spend the funds on the Sputum Bowl.

Old Business:

- Buzzers: The old buzzers are gone, and the new buzzers were sent back. We will incorporate the buzzers in the 2026 budget. Budget Amount: The student Sputum Bowl for East and the West then they can compete at the Central conference.
- AARC Boot Camp – those who attended the virtual “camp” discussed points of the meeting.
- Resolutions – summary of HOD and AARC action on resolutions will be attached to these minutes when formally received from the HOD secretary.

New Business:

- Lottery Scratch-Offs are planned for the East conference – seeking donations for the purchase of the scratch offs.
- Election Ballot: Received results in the report from Mr. Alvarado and ballot accepted by the board and vote results may be deleted. After formal report is in the 3rd Quarter minutes.
- Director at Large – Adult Acute Care: discussed in the Election Committee report earlier in this meeting.
- Budget Requests – Ms. Censullo and Mr. Ruppert stressed that the requests are essential to complete the 2026. All committees and positions need to complete a form and state any required funds that believe need to be included in the 2026 final budget. Contact Tony Ruppert for any assistance.
- Education/Conferences/Webinar
 - PSRC Webinar Update- Ms. Linda Cornman reported earlier in her report. Group discussed the format for how many webinars and use of the All-in-One membership. Will continue discussion through the 4th Q according to budget needs.
 - As reported previously, April 2025 West District Conference was successful with satisfactory comments. The venue is being held for April 15-16, 2026, event and 3 speakers have been scheduled, and the intent is to have an entire agenda complete and out as a brochure by first week of December 2025
 - Central District Conference- The expenses are not available; an additional email has been sent asking about the delay.

- East District Conference – All is set for September 22-23. Report was made by Mr Alvarado earlier in this meeting. Major issue is the need for more attendees and there is a risk of not breaking even. Discuss the need for a conference next year and how to schedule in the Spring in the future when it was held in previous years. West District is willing to switch but does not want to reschedule in 2026. Need to have further discussions between all districts.

Other Business:

Ms. Eileen requested any additional business be brought forward at this time. Nothing additional to be discussed.

Adjournment: Call for a motion to adjourn by President Eileen Censullo

Motion to adjourn made by Mr. Tony Ruppert

Second Mr. Hernan Alvarado

Discussion summary None

Vote carried

Result of Vote: NAY- 0 ABSTAIN - 0

Meeting was closed at 1:37 pm by Ms. Censullo.

The next meeting of the PSRC BOD will be held on Friday, December 12 and hosted at the Penn State – Hershey Medical Center. Guests may be invited, let Dr. Clark know if you expect any to attend. Refreshments, Light Breakfast and Lunch will be available.

The meeting will be live and will be a full day; all members are expected to be present from 9AM – 1 PM for the 4th Quarter Meeting and for 1:00 – 2:00 for the Bylaws required “Annual PSRC Business Meeting. It is essential for both meetings to have a quorum.

Minutes submitted by:

Dr. Myava Clark

Minutes approved by: